

## General Purposes Committee

**Tuesday 29 September 2020 at 10.00 am**

Please note this will be held as an online virtual meeting

The link to view this online meeting is available by clicking [HERE](#)

### Membership:

#### Members

Councillors:

M Butt (Chair)  
McLennan (Vice-Chair)  
Colwill  
Farah  
Nerva  
M Patel  
Krupa Sheth  
Tatler

#### Substitute Members

Councillors:

Afzal, S Choudhary, Dixon, Kabir, Knight, Southwood  
and Stephens

Councillors:

Kansagra and Maurice

**For further information contact:** Rashella Rapley, Governance Officer - 020 8937 3051 or email: [Rashella.Rapley@brent.gov.uk](mailto:Rashella.Rapley@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

**[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)**

**The press and public are welcome to attend this as an online virtual meeting. The link to attend and view the meeting is available [HERE](#).**

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Apologies for absence and clarification of alternate members</b>	
<b>2 Declarations of interests</b>  Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>3 Deputations (if any)</b>  To hear any deputations received from members of the public in accordance with Standing Order 67.	
<b>4 Minutes of the previous meeting</b>  To approve the minutes of the previous meeting held on Monday 7 September 2020 as a correct record.	1 - 2
<b>5 Matters Arising (if any)</b>  To consider any matters arising from the minutes of the previous meeting.	
<b>6 Apprentice Pay Rates</b>  This report provides the Committee with the Apprenticeship Strategy and associated action plan for 2020 onwards. It sets out the key areas of activity that will lead the Council to increase the take-up of apprenticeships in Brent and utilise the opportunity of the Apprenticeship Levy to support career progression.	3 - 8
<b>Wards Affected:</b> All Wards <b>Contact Officer:</b> Clare Ebune, HR Manager Tel: 020 8937 4573 Email: <a href="mailto:Clare.ebune@brent.gov.uk">Clare.ebune@brent.gov.uk</a>	
<b>7 i4B Key Worker Housing Scheme</b>	9 - 18

This report provides the Committee with an update in respect of the Council's offer to Council staff of Key Worker Housing provided by i4B, including the Council roles to be identified as Key Worker roles and the terms on which key worker housing will be provided, including the potential tax implications for individuals.

**Wards** All Wards **Contact** **Officer:** Martin  
**Affected:** Williams, Head of Human  
Resources  
Tel: 020 8937 3209  
Email:  
Martin.Williams@brent.gov.uk

## **8 Review of Representation of Political Groups and Appointments** 19 - 22

At its Annual meeting on 14 September 2020, Full Council reviewed and determined the representation of political groups on its main committees and subsequently made appointments to these, in accordance with the wishes of the political groups concerned. As soon as practicable after such a review, this Committee is also required to review and determine the representation of political groups on its Sub-committees and then make appointments giving effect to the wishes of the political groups allocated seats.

The outcome of the review undertaken in relation to the Sub-Committees to be appointed by General Purposes Committee has been detailed in the attached report.

**Wards** All Wards **Contact** **Officer:** Debra  
**Affected:** Norman, Director of Legal, HR,  
Audit & Investigations  
Tel: 020 8937 1578  
Email:  
Debra.Norman@brent.gov.uk

## **9 Appointments to Sub-Committees / Outside Bodies** 23 - 24

To confirm the appointments notified to relation to the General Purposes Sub Committees for the 2020/21 Municipal Year.

## **10 Exclusion of Press and Public**

There are currently no items listed on the agenda that will require the exclusion of the press and public.

## **11 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to

the Head of Executive and Member Services or his representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting:           Monday 7 December 2020**